

WORKING REGULATIONS
General Meeting of Shareholders of Thuan An Wood Processing Joint Stock
Company
Year 2026

The Organizing Committee of the 2026 Annual General Meeting of Shareholders has drafted and issued the Rules of Procedure for the 2026 Annual General Meeting of Shareholders of Thuan An Wood Processing Joint Stock Company, as follows:

I. GENERAL PROVISIONS

These regulations apply to the organization of the 2026 Annual General Meeting of Shareholders of Thuan An Wood Processing Joint Stock Company (“the Company”).

This regulation specifies the conditions for organizing the congress, the rights and obligations of the parties participating in the congress, and the procedures for conducting the congress.

Shareholders and other parties participating in the Company's 2026 Annual General Meeting are responsible for complying with the provisions of this Regulation.

II. CONDITIONS FOR CONDUCTING THE CONGRESS

The General Shareholders' Meeting shall be held when the number of shareholders in attendance represents at least 51% of the voting shares according to the shareholder list of Thuan An Wood Processing Joint Stock Company as finalized by Vietnam Securities Depository and Clearing Corporation (VSDC) on April 17, 2026.

III. RIGHTS AND OBLIGATIONS OF PARTIES PARTICIPATING IN THE MEETING, DUTIES AND POWERS OF SHAREHOLDERS:

Shareholders' rights

- Participate in developing, voting and implementing the program and working regulations of the Congress. Discuss and vote on the list of Chairman of the Youth Union, the Shareholder Eligibility Verification Committee, and the Vote Counting Committee.

- Participate in discussions and provide comments on documents of the Congress.

- Voting on the contents of the Congress.

- Propose opinions on the work of the Congress through the Secretary, or you can propose directly to the Presidium.

Obligations of common shareholders when attending the General Meeting

- Strictly comply with the rules at the General Meeting of Shareholders, respect the results of work at the General Meeting.

- Speak and vote in accordance with the instructions of the Organizing Committee and respect the control of the Congress by the Chairman of the Congress.

- Audio and video recording of the Congress must be publicly announced and approved by the Chairman of the Congress.

- Dress politely and solemnly when attending the Congress.

- Bring your shareholder card while attending the General Meeting.

- Maintain order, do not do personal work (read newspapers, talk, use cell phones on vibrate), and do not smoke.

- Shareholder cards and other documents must not be given to others. If lost, you must immediately report to the Meeting Organizing Committee.

IV. ON INFORMATION AND SPEECH AT CONGRESS:

- Shareholders who want to express their opinions must register with the Presidium through the union secretary, only speak when invited by the Presidium.

- When speaking, it must be prepared in advance according to the content of the Congress and approved by the Presidium.

- Each speech should not exceed 5 minutes.

Thank you very much!

CONGRESS ORGANIZING COMMITTEE.